

Sunset Acres II Homeowners' Association Minutes
Board of Directors Meeting, October 28, 2023

I. Call to Order: Roll Call

The meeting is called to order at 10:11 a.m. Board members present for roll call include: Robert Dickey, Sharon Gifford, Ron Kelly and Shannon Newton. The Board of Directors (BOD) quorum is met. No members of the community attended the meeting.

II. Secretary's Report

a. The BOD reviewed the minutes from August 5 and September 6, 2023. A motion to approve the minutes is made, seconded, and passes 4-0.

III. Treasurer's Report

a. The Treasurer reports account activity from July - September 2023. Ending balance as of 9/30/2023 was 8,942.52 (savings) and \$1815.58 (checking).

b. The 2024 Budget was presented to the BOD (enclosed). A motion was made to approve the proposed 2024 budget maintaining dues of \$42.00 per year. The motion was, seconded, and passes 4-0. The 2024 annual dues will remain at \$42.00 per member household.

c. The HOA Board discussed setting up Zelle™ payments through the bank mobile app to allow for a digital payment option for annual dues. The Treasurer was tasked with setting up Zelle™.

Please note that dues statements will confirm all payment options that are offered. Do not use a payment option which is not listed on the dues statement. At this time, we plan to accept Zelle™ digital payment, personal check (mailed in) and bank check (mailed in). These options will be confirmed on the dues statement mailed out to members in November. Thank you for your patience.

IV. Committee Reports

a. Architectural Review Committee. No architectural review requests were received this quarter.

b. Neighborhood Watch Committee. No activity.

V. Old Business None.

VI. New Business

a. Nominations for the 2024 Board of Directors Elections are taken in meeting. Nominations included: Robert Dickey, Ron Kelly, Sharon Gifford and Rebecca Torres. If any members are interested in serving their community on the Board of Directors or volunteering to work on a committee (i.e., Neighborhood Watch Committee), please contact the BOD by December 1, 2023. Absentee ballots will be provided by mail to all members in mid-December.

VII. The Annual Meeting of Members is scheduled for Saturday, January 13, 2024 at 10:00 a.m. at the Nanini Library small meeting room. This meeting was adjourned at 10:53 a.m.

Shannon Newton, Secretary

Date