

Sunset Acres II Homeowners Association Minutes  
Board of Directors Meeting, October 16, 2018

The meeting is called to order at 6:06pm. Current Board members present are Larry Copenhaver, Sharon Gifford, Melodee Franz, and Shannon Newton. One community member is present. Board of Director quorum requirements are met.

A. Secretary's Report

The secretary reviews the minutes for the Board meeting held on 6/19/18. There are no corrections or changes to the minutes. A motion is made to approve the minutes, it is seconded, and the motion passes 4-0.

The secretary reviews the minutes for the Board meeting held on 7/31/18. There are no corrections or changes to the minutes. A motion is made to approve the minutes, it is seconded, the motion passes 4-0.

B. Treasurer's Report

The treasurer reviews the Sunset Acres II account balances as of 10/14/18: checking account balance is \$1,458.82, and the savings account balance is \$8,931.16.

The 2018 operating budget, the actual expenditures for 2018, and the proposed budget for 2019 prepared by the treasurer is reviewed and discussed. In the discussion that follows it is noted that the budget for 2018 is on target with the budget for the year. There is discussion about the need to seek a new quote for the HOA's insurance. It is possible that the cost could be reduced.

A motion is made to approve the 2019 budget with its associated annual assessment of \$40.00. The motion is seconded, and motion passes 4-0.

C. Committee Reports

There have been three architectural reviews submitted since the last Board meeting. The following Architectural Review and Application Forms were submitted since the last Board: Lot #2 request to instal rain gutters was approved on 6/24/18; Lot #11 request to build a pool and spa was approved on 8/10/18; Lot #30 request to build a pool was approved on 10/11/18.

D. Old Business

The Waste Management contract which was approved by the residents of the Sunset Acres II HOA is due to begin on 11/1/2018. (Closed)

The computer software for the HOA secretary is no longer an issue. An alternative to purchasing the software by using google docs will enable the secretary to complete minutes. (Closed)

A second request for volunteers for the social committee was presented through this meeting. No volunteers have come forward to date. Please contact the HOA Board if you would like to plan a community picnic or other social event. (Closed)

E. New Business

In meeting nominations for the 2019 Board of Directors were taken. Nominations at this time are: Larry Copenhaver, Sharon Gifford, Melodee Franz, and Shannon Newton. A motion was put forward to allow for nominations from the floor during this October 16, 2018 meeting and to allow for written nominations addressed to the secretary of the HOA at P.O. Box 85725, Tucson, AZ 85754 on or before December 7, 2018. Further, no member shall be placed on the ballot without their consent to and desire to participate in the election to the Board. Absentee ballots to be sent to homeowners on December 14, 2018 with absentee ballots due by mail postmarked no later than January 3, 2019 or brought to the annual meeting scheduled for January 8, 2019.

The annual meeting of members is scheduled for 1/8/2019, at 6:00pm.

The meeting is adjourned at 6:49.

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Melodee Franz, Secretary

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Date Approved