

Sunset Acres II Homeowners Association Minutes
Annual Meeting, January 14, 2020

The meeting is called to order at 6:03pm. Current Board members present are Melodee Franz, Sharon Gifford, and Shannon Newton. The Board of Directors quorum is met. Three community members are present.

A. Secretary's Report

The Board reviews the minutes of 10/15/19. There are no questions or corrections to the minutes. A motion to approve the minutes is made, it is seconded, and the vote passes 3-0.

B. Treasurer's Report

The treasurer's report is distributed to everyone present. The account balances and expenditures from October - December 2019, the balance sheet, and the income statement for 2019 are reviewed and discussed.

There are 8 homeowners who have not yet paid their annual dues for 2020.

C. Committee Reports

The Architectural Review Committee did not receive any requests since the October Board meeting.

The Board discusses the status of the Neighborhood Watch formation. Of the five subdivision sections, three volunteers have become block captains. The Board will make personal contact with neighbors in the remaining two sections to find volunteers. Owners directories will include neighborhood watch section and block captain annotations.

D. Old Business

There is no old business.

E. New Business

The 2020 Board of Directors ballots are tallied. All absentee sealed ballots for the 2020 Board of Directors were collected from the PO Box or hand delivered to the Board. There are a total of 22 ballots: 20 mail-in absentee ballots and 2 in-meeting ballots. A quorum of members submitted ballots. The ballots are opened one-by-one, the vote is announced, the lot numbers checked off, and tallied by two Board members. Approval of the January 8, 2019 annual meeting of members minutes are also tallied. The in-meeting ballots are counted in the same way. Shannon Newton, Leo Shen, Melodee Franz, Sharon Gifford, and Jon Murphy are elected for the 2020 Board of Directors of the Sunset Acres II Board of Directors. The 2019 Annual Meeting of Members minutes from January 8, 2019 are approved.

Following the election of the Board, each member accepted the following positions for 2020: Shannon Newton, President; Leo Shen, Vice President and ARC Chairman; Melodee Franz, Secretary; Sharon Gifford, Treasurer; Jon Murphy, member at large. There is a motion to accept these Board of Director positions, it is seconded, and the vote passes 4-0.

A community member informs the Board that a portion of the road on Sunset Dunes Road just west of Sunset Heights Road is beginning to erode. The Board offers to contact the city of Marana to request repair of the road, as well as shoring up the eroded earth underneath and next to the road.

Ideas for the Sunset Acres II Newsletter were discussed. To be included are: the ongoing establishment of an active Neighborhood Watch; septic tanks and leach field maintenance and repair/replacement; a list of various types of contractors used by members throughout the subdivision which are recommended based on the quality, timeliness, and professionalism of their work.

The Board members schedule the HOA Board meetings for 2020 and distribute the tentative goals and tasks to be addressed in the year ahead. The next meeting is tentatively scheduled for April 21, 2020, 6:00pm, at Wheeler Taft Abbett Sr. Library.

The meeting is adjourned at 7:13pm.

Melodee Franz, Secretary

Date approved